



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL WORK SESSION AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Work Session** at approximately **5:00 p.m.**, or soon thereafter, on **Tuesday, September 7, 2021**, in the Cottonwood Heights City Council Work Room located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

Each citizen desiring to attend the Zoom Work Session must register in advance for the “webinar” (i.e., this City Council work session) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_X8Ld3sJETK2czIA2Jeqp9w](https://cwh.zoom.us/webinar/register/WN_X8Ld3sJETK2czIA2Jeqp9w) Each registrant will receive a confirmation email containing information about joining the webinar.

- 5:00 p.m.**
1. **WELCOME** – *Mayor Peterson*
  2. **COTTONWOOD HEIGHTS PARKS AND RECREATION SERVICE AREA REPORT** – *Executive Director Ben Hill (15 min.)*
  3. **REVIEW OF BUSINESS MEETING AGENDA** – *Mayor Peterson (15 min.)*
  4. **STAFF REPORTS**  
*(Each week the city council and staff provide informational reports as a method of keeping up on the day-to-day activities of the city. This agenda item is set aside to allow council members to ask questions or for staff to bring the council up to date of any changes since the report was made).*
    - a. **Budget Amendment and Police Compensation Discussion** – *City Manager Tim Tingey and Administrative and Fiscal Services Director Scott Jorges (30 min)*
    - b. **Public Works Building Discussion** – *Public Works Director Matt Shipp and Mr. Jim Child with JRCA Architects (20 min)*
    - c. **Transportation Alternative Program (“TAP”) Funding Project Discussion** – *Public Works Director Matt Shipp (20 min)*
    - d. **Ferguson Canyon Park** – *Community and Economic Development Director Michael Johnson and Public Works Director Matt Shipp (10 min)*
  5. **REVIEW OF CALENDARS AND UPCOMING EVENTS\***
    - a. **Labor Day** – September 6<sup>th</sup> – In observance of the holiday City Hall offices will be closed.

- b. National Day of Service – Sept. 11<sup>th</sup> – Help clean up Cottonwood Heights parks and hiking trails.
- c. Meet the Candidates Night – September 14<sup>th</sup> – 6 p.m. through 8 p.m. at City Hall
- d. Bark in the Park – September 18<sup>th</sup> – 10 a.m. through 1 p.m. at Mountview Park, 1651 E Fort Union Blvd.
- e. Cottonwood Heights Arts Council Art Show Contest – *Applications are due September 27<sup>th</sup>*
- f. The League of Women Voters invites you to attend the Cottonwood Heights 2021 Candidate Forum – September 28<sup>th</sup> – 5:30 p.m. through 8:45 p.m. at City Hall
- g. ULCT 2021 Annual Convention – September 29<sup>th</sup> through October 1<sup>st</sup> – Salt Palace Convention Center
- h. Cottonwood Heights Arts Council Art Show – October 4<sup>th</sup> through the 26<sup>th</sup> – City Hall
- i. Cottonwood Heights Film Festival – October 9<sup>th</sup> – 4:30 p.m. through 9 p.m. at the Butler Middle School Auditorium (7530 S. 2700 E. Southeast Entrance)

*\*All events are subject to COVID-19 restrictions. For more information, please visit [ch.utah.gov](http://ch.utah.gov)*

- 6. **POSSIBLE CLOSED MEETING TO DISCUSS LITIGATION, PROPERTY ACQUISITION AND/OR THE CHARACTER AND PROFESSIONAL COMPETENCE OR PHYSICAL OR MENTAL HEALTH OF AN INDIVIDUAL**
- 7. **ADJOURN CITY COUNCIL WORK SESSION**



## NOTICE OF COTTONWOOD HEIGHTS CITY COUNCIL BUSINESS MEETING AGENDA

Notice is hereby given that the **Cottonwood Heights City Council** will hold a **Business Meeting** beginning at approximately **7:00 p.m.**, or soon thereafter, on **Tuesday, September 7, 2021**, in the Cottonwood Heights City Council Chambers located at 2277 East Bengal Boulevard, Cottonwood Heights, Utah. The public may remotely hear the open portions of the meeting through live broadcast by connecting to <http://mixlr.com/chmeetings>.

**Civility and decorum should be applied in all discussions and debate.** Difficult questions, tough challenges to a point of view, and criticism of ideas and information are legitimate elements of a free democracy in action. Public officials and the public are encouraged to refrain from making belligerent, personal, impertinent, slanderous, threatening, abusive, or disparaging comments.

Citizens may make live verbal comments during the “Citizen Comment” portion of this meeting through the City’s “Zoom webinar” process. Each citizen desiring to make a citizen comment must register in advance for the “webinar” (i.e., this City Council business meeting) as follows:

[https://cwh.zoom.us/webinar/register/WN\\_ohilOhjITguJhZpmeSnnyw](https://cwh.zoom.us/webinar/register/WN_ohilOhjITguJhZpmeSnnyw)

**NOTE THAT THE “WEBINAR” ACCESS LINKS EMAILED TO THE REGISTRANT ARE UNIQUE TO THAT INDIVIDUAL. USE OF A SHARED REGISTRANT LINK WILL RESULT IN NOT BEING ADMITTED TO THE “WEBINAR” OR BEING REJECTED BY THE SYSTEM AND/OR HOST. EACH INDIVIDUAL MUST REGISTER INDIVIDUALLY AND ONLY USE THE LINK EMAILED TO THEM.**

Each registrant will receive a confirmation email containing information about joining the webinar, and registrants who have entered the webinar’s “waiting room” will be admitted to the webinar one at a time for purposes of making their citizen comments to the City Council. Citizen comments also may be given in writing by submitting the comments to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov) by 5:00 p.m. on the meeting date. In the interest of time and those attending the meeting live, however, **submitted written comments** will be entered into the record and distributed to the City Council, but **will not** read at the public meeting.

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|------------------|------------|--|
| <b>7:00 p.m.</b> | <b>1.0</b> | <b>WELCOME</b>                                     |
|                  | <b>2.0</b> | <b>PLEDGE OF ALLEGIANCE</b>                        |
|                  | <b>3.0</b> | <b>ACKNOWLEDGEMENTS</b>                            |
|                  | <b>3.1</b> | <b>Beautification Awards – Mayor Mike Peterson</b> |

#### 4.0 **CITIZEN COMMENTS**

*("During each regular city council meeting (specifically excluding work sessions), there will be a period not to exceed sixty minutes for citizen comment." (Cottonwood Heights Code of Ordinances 2.30.160 (B))*

City Manager Tim Tingey will admit into the record any written public comments submitted to the City Recorder prior to 5:00 p.m. on the meeting date.

#### 5.0 **PUBLIC COMMENT**

##### 5.1 **Accessory Dwelling Units – Introduction by Community and Economic Development Director Michael Johnson**

#### 6.0 **ACTION ITEMS**

##### 6.1 Consideration of **Resolution 2021-44** Approving a Consulting Agreement with Civil Science Inc. for the 1700 East Sidewalk Project

*(By this resolution, the council will approve the city's entry into an agreement whereunder Civil Science Inc. will provide design, engineering, and related services in connection with the city's planned construction of about 1,700 lineal feet of sidewalk and roadway tie-ins on the West side of 1700 East between Fort Union Blvd. and 7200 South).*

##### 6.2 Consideration of **Resolution 2021-45** Approving a Consulting Agreement for an Economic Resiliency Plan.

*(Wasatch Front Regional Council and the Wasatch Front Economic Development District have entered into an agreement whereunder GSBS Consulting will provide consulting and other services for the Cottonwood Heights Economic Resilience Plan pursuant to the EDA CARES Act, utilizing funding provided through that act. By this resolution, the council will approve the terms of that agreement as requested by WFR).*

#### 7.0 **CONSENT CALENDAR**

Approval of the City Council Work Session and Business Meeting Minutes for August 17, 2021.

#### 8.0 **ADJOURN CITY COUNCIL BUSINESS MEETING**

##### PUBLIC COMMENT PROCEDURE

During each City Council business meeting (specifically excluding work sessions), there will be a period not to exceed 60 minutes for citizen comment. (Code of Ordinances 2.30.160 (B)). Any person wishing to comment on any item not otherwise on the agenda for public comment may address the City Council during the Public Comment period. Any person wishing to comment during the Public Comment period shall request recognition by the Mayor and upon recognition, approach the microphone and state their name, state if they are a resident of Cottonwood Heights and either provide their address or their Council district; and then address the City Council. Any person wishing to comment shall limit their comments to no more than three (3) minutes unless more or less time is specified by the Mayor. Citizen groups who are present will be asked to appoint a spokesperson, who shall limit their comments to no more than five (5) minutes unless more or less time is specified by the Mayor. All comments shall be directed to the City Council.

No person addressing the City Council during the comment period shall be allowed to comment more than once during that comment period. Speakers should not expect any debate or dialogue with the Mayor, City Council or City Staff during the meeting.

The City Council may choose to limit the amount of time allotted to public comment on a specific issue. In such cases, special procedures for determining who will be allowed to speak and the order of such speakers will be determined by the Council. In the interest of time and those attending the meeting live, submitted written comments will be entered into the record, distributed to the City Council but not read at the public meeting.

*On Friday, September 3, 2021, at 3:25 p.m. a copy of the foregoing notices was posted in conspicuous view in the front foyer of the Cottonwood Heights City Offices, Cottonwood Heights, Utah. A copy of this notice was faxed to the Salt Lake Tribune and Deseret News, newspapers of general circulation in the City, by the Office of the City Recorder. The Agendas were also posted on the City's website at [www.ch.utah.gov](http://www.ch.utah.gov) and the Utah Public Notice website at <http://pmn.utah.gov>*

*DATED THIS 3<sup>rd</sup> day of September 2021*

*Paula Melgar, City Recorder*

*Council Members may participate in the meeting via telephonic communication. If a Council Member does participate via telephonic communication, the Councilmember will be on speakerphone. The speakerphone will be amplified so that the other Council Members and all other persons present in the Council Chambers will be able to hear all discussions. In compliance with the Americans with Disabilities Act, individuals needing special accommodations or assistance during this meeting shall notify the City Recorder, at (801) 944-7021 at least 24 hours prior to the meeting. TDD number is (801)270-2425 or call Relay Utah at #711. If you would like to submit written comments on any agenda item, they should be received by the City Recorder no later than Tuesday at noon. Comments can be emailed to [pmelgar@ch.utah.gov](mailto:pmelgar@ch.utah.gov).)*